



## Seattle Preschool Program Impact Evaluation Request for Proposals (RFP)

### Questions and Answers (Q&A)

Updated: 9/22/21

	Topic: Process and Timeline		
1	<b>Question:</b> How can we get a copy of this presentation?	<b>Answer:</b> This presentation, the slide deck and the questions and answers from this information webinar will be uploaded on to our <a href="#">DEEL Funding Opportunities</a> site.	<b>Date Answered:</b> 9/17/21
2	<b>Question:</b> Can you please confirm the required page limit for the proposal?	<b>Answer:</b> Amendments were made on September 20th to the original RFP clarifying submission instructions and page limits. The amended RFP is available on the DEEL Funding Opportunities site. Please refer to details regarding page limits for individual components of the Proposal Response on page 9 of the RFP.	<b>Date Answered:</b> 9/22/21
3	<b>Question:</b> Will the slide deck be made available along with a recording of the presentation?	<b>Answer:</b> This presentation, the slide deck and the questions and answers from this information webinar will be uploaded on to our <a href="#">DEEL Funding Opportunities</a> site.	<b>Date Answered:</b> 9/22/21
4	<b>Question:</b> Page 9 of the RFP has the page limits.	<b>Answer:</b> Please see amendments made on September 20 to the original RFP clarifying submission instructions and page limits.	<b>Date Answered:</b> 9/22/21
5	<b>Question:</b> I have a follow up question about the page limit. The page limit for each subsection of the proposal response adds up to 15, but the introduction to the section indicates 10 two-sided pages. I was also confused.	<b>Answer:</b> Please see amendments made on September 20th to the original RFP clarifying submission instructions and page limits.	<b>Date Answered:</b> 9/22/17
6	<b>Question:</b> I have a question about responses to questions. Will they be answered on a rolling basis as they come in? Are they all going to be answered in a batch?	<b>Answer:</b> Responses to questions will be provided within three to five business days from the date the question was received. Responses will be provided on a rolling basis. We will not wait after the deadline to answer all your questions. Keep checking the frequently asked questions (FAQ) section on the <a href="#">DEEL Funding Opportunities</a> site.	<b>Date Answered:</b> 9/22/21



7	<p><b>Question:</b> I tried to do the following:</p> <p>10.1 Registration into City Registration System. If you have not previously done so, register at <a href="http://www2.seattle.gov/ConsultantRegistration/">http://www2.seattle.gov/ConsultantRegistration/</a>. The city expects all firms to register.</p> <p>The link goes to a “file not found” page. I also searched for consultant registration and got no links to follow. How do I register our company?</p>	<p><b>Answer:</b> September 20th amendments to the original RFP included removal of this requirement for proposers.</p>	<p><b>Date Answered:</b> 9/22/21</p>
8	<p><b>Question:</b> SRI has the following questions regarding the subject solicitation:</p> <p>Can you confirm the page limitations for the proposal response? The RFP initially states there is a limit of 10 double-sided pages (p. 9), but the max page count for the individual sections adds up to 15 pages and the RFP later states (p. 11) the limit is 12 pages. Additionally, do references count in page limitations?</p>	<p><b>Answer:</b> Please see amendments made on September 20th to the original RFP clarifying submission instructions and page limits. Proposers should follow page limit instructions for individual components of the response packet, but there is not a page limit for the entire submission. References do not count in page limitations.</p>	<p><b>Date Answered:</b> 9/22/21</p>

	Topic: Scope of Work		
1	<p><b>Question:</b> In the past reports, there were CLASS, ECERS, and child assessments (PPVT, executive functioning, etc.) in the evaluation, is the expectation that the same scope of work for the data collection phase 3?</p>	<p><b>Answer:</b> Please review the Data Collection Appendix on page 22 of the RFP. The planned assessments reflected in this appendix fall outside the scope of this solicitation, but the selected Consultant will have access to the data DEEL collects. We are also looking for proposals to include suggested alternatives or additions to DEEL’s planned assessments as part of their anticipated evaluation approach. Any additional assessments proposed would be administered by the consultant in Phase 3 of the scope of work.</p>	<p><b>Date Answered:</b> 9/15/21</p>
2	<p><b>Question:</b> Would the task # 3 Data Collection, reflect the impact evaluation design specified in task # 1?</p>	<p><b>Answer:</b> That is correct.</p>	<p><b>Date Answered:</b> 9/15/21</p>
3	<p><b>Question:</b> For the example evaluation questions you provide, is the expectation that we will focus on these evaluation questions or is there room to expand/adapt?</p>	<p><b>Answer:</b> There is room to expand or adapt. Our expectation is that evaluation questions will be finalized during the design period (Phase 1) through stakeholder engagement.</p>	<p><b>Date Answered:</b> 9/15/21</p>
4	<p><b>Question:</b> You mentioned knowledge of King County history. Are you more interested in local organizations or</p>	<p><b>Answer:</b> We are absolutely open to national organizations to engage in this work. But I think it’s important</p>	<p><b>Date Answered:</b> 9/15/21</p>



	are you open to a research organization that functions nationally?	to understand some of our local context. We are also open to research teams that can collaborate to include this lens.	
5	<b>Question:</b> Who should provide professional references (two for each team member and sub-consultant)?	<b>Answer:</b> Yes, references should be provided for each consultant and sub-consultant team member proposed.	<b>Date Answered:</b> 9/17/21
6	<b>Question:</b> How do you envision stakeholder engagement given the ongoing impact of COVID and the delta variant, in person engagement comes challenging. Will there be an option for virtual engagement? How are you looking at that?	<b>Answer:</b> We'll be interested in proposer suggestions about how to navigate that, but we have been conducting stakeholder engagement virtually over the past year, so that is one acceptable tool.	<b>Date Answered:</b> 9/17/21
7	<b>Question:</b> I'm also interested in knowing about classroom observations and how they have been conducted with COVID. Will the answer to that be similar to the stakeholder engagement question, where you will be looking to the proposer to be proposing strategies to address those challenges?	<b>Answer:</b> In general, yes, we are looking for recommendations and suggestions around navigating COVID-related scenarios in the proposal. The new data collection for this work will begin during the Spring of next year (2022) at the earliest, so it is hard to know what the conditions will be with COVID-19. During the design phase of the contract (Phase 1), the selected Evaluator will have the opportunity to explore and solidify proposed classroom observation approaches.	<b>Date Answered:</b> 9/17/21
8	<b>Question:</b> Could the same professional reference be used for two team members, if appropriate?	<b>Answer:</b> Yes.	<b>Date Answered:</b> 9/17/21
9	<b>Question:</b> Are proposers required to subcontract with a women- and/or minority-owned business?	<b>Answer:</b> Subcontracting with WMBE firms is not required but is strongly encouraged. The City ordinance referenced in Section 10.23 of the RFP requires that contracted Consultants make affirmative efforts to assure equality of employment and contracting opportunity.	<b>Date Answered:</b> 9/22/21